



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : INNOVATION PRINTSHOPPE, INC
 Address : 2224-2225 Concha Street, San Andres Bukid, Sta. Ana, 087, Brgy. 801, Manila

P.O. No. : 22-11-2130
 Date : November 16, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____
 Delivery Term : 15 calendar days but not to exceed 31 Decem
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION.	UNIT COST	AMOUNT
1	PCS	25,000	Printing Services (Forms), NOT APPLICABLE Head of Household "Not Available" (N.A.) Form Paper: Splendorgel Color: White Size: A4 Quality: 120gsm Printing: 4/4 (ful color), Offset (one side only) No. of forms: 25,000 pcs ***** <i>Nothing Follows</i> *****	3.70	92,500.00

for the use of Handog Pasasalamat 2022 for the use of City Mayor's Office

Control No. 4030 GRAND TOTAL : **Php 92,500.00**

Total Amount in Words Ninety-two Thousand Five Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme : *[Signature]*
FOR: Adimar Gado
YVES KENNETH P. MALLARI
(Signature over printed name of Supplier)
NOV 24, 2022
 Date

Very truly yours,
[Signature]
VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <i>[Signature]</i> ERNIE AL O. EDRALIN <i>(Authorized Official)</i>	Funds Available : <i>[Signature]</i> JUVY AL CUENCO Chief Accountant	Amount : <u>₱ 92,500.00</u> OBR No. : <u>100-2022-10-0408-1011</u>
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